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# **COUNCIL**

# ***BULLETIN***

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*Issued Week Ending Thursday, 20 August 2020*

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

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Compiled, designed and produced by  
Member Services

Contact: Kim Partridge  
Telephone: 01992 564443

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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnall Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>VM</b>	Virtual Meeting
<b>DPCC</b>	Debden Park Community Centre	<b>NWA</b>	North Weald Airfield

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Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

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## Week One: 24 August 2020 – 30 August 2020

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Monday 24 August			
Tuesday 25 August	7.00pm	Joint Meeting of Overview and Scrutiny Chairman	
Wednesday 26 August	7.00pm	Area Planning Sub Committee South	
Thursday 27 August	6.00pm	Executive Meeting	
Friday 28 August			
Saturday 29 August			
Sunday 30 August			

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## Week Two: 31 August 2020 – 6 September 2020

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Monday 31 August			
Tuesday 1 September	10.00am	Licensing Sub-Committee	
Wednesday 2 September	7.00pm	Area Plans Sub-Committee East	
Thursday 3 September	6.00pm	Member Workshop – Epping Town Site Development Proposals	
Friday 4 September			
Saturday 5 September			
Sunday 6 September			

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### Week Three: 7 September 2020 – 13 September 2020

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Monday 7 September	7.00pm	Local Councils' Liaison Committee	
Tuesday 8 September	7.00pm	Council Housebuilding Cabinet Committee	
Wednesday 9 September	7.00pm	Area Planning Sub Committee West	
Thursday 10 September	7.00pm	Asset Management and Economic Development Cabinet Committee	
Friday 11 September		Member Expenses Forms Due	
Saturday 12 September			
Sunday 13 September			

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### Week Four: 14 September 2020 – 20 September 2020

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Monday 14 September			
Tuesday 15 September	7.00pm	Stronger Communities Select Committee	
Wednesday 16 September	7.00pm	District Development Management Committee	
Thursday 17 September	7.00pm	Cabinet	
Friday 18 September			
Saturday 19 September			
Sunday 20 September			

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

### **ECC Highways Portal**

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

### **Member Contact**

Please be aware that all Member queries should be addressed to [membercontact@eppingforestdc.gov.uk](mailto:membercontact@eppingforestdc.gov.uk) as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

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## **PART C - GENERAL INFORMATION**

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### **1. PAST CHAIRMAN TONY BOYCE**

It is understood that past Chairman of Council (2014/15), former Councillor Tony Boyce passed away recently.

At this time we have not been advised of funeral arrangements.

(Further information: Kim Partridge ext 4443)

### **2. THE ROYAL GUNPOWDER MILL**

Dear Members,

As I explained in the Full Council meeting, I have had a conversation with Stella Morris, who left the company as she said – she needed a rest. The decision was hers, most of the staff have been furloughed but she decided against this option and thought she could take a very well deserved rest. Who knows, we might see her again as a volunteer – when everything is back to normal.

The Board of Trustees of the operating company decided that due to the Corona virus – the site should remain closed and most of the staff to be furloughed. They also decided – because of the uncertainty of the whole situation not to re-open until February next year. The changes required to reopen to the public before then, has adverse financial implications and both the Operating company and the Trust agreed to keep the site closed for the time being.

At the moment – there are currently two Duty managers; Helen Hamlyn and Liz Went. There is a virtual tour of RGM on their website and they are working hard to keep up the profile of RGM with the public.

As for the rumours about the development of the site, they are totally wrong and unfounded. The Board of trustees continue to actively look for alternative options such as collaboration with other museums.

Cllr Helen Kane

### **3. STANDARDS COMMITTEE - 3 SEPTEMBER 2020**

Would Members please be aware that the meeting of the Standards Committee currently scheduled for 3 September 2020 has been put back to December 2020.

When a new date has been finalised by Officers with the Chairman then we will inform Members.

(Further info: Gary Woodhall ext 4470)

**4. EFDC SAFER SPACES COMMONPLACE REPORT 17 AUGUST 2020 (Pages 11 - 20)**

Please see attached.

**5. CHAIRMAN'S DIARY**

None this week

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## LICENSING

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Please be advised that the Licensing Unit has received the following applications for New Scrap Metal Dealers/Site Licence made under the Scrap Metal Dealers Act 2013 for the premises below:

Applicant name: London Ferrous and Alloys Ltd  
Address of Premises: Unit 1 Hoe Lane Nazeing Waltham Abbey EN9 2RJ  
Brief details of the natures of the application:  
A new application for a Scrap Metal Dealers/Site application

Consultation Period From: 17<sup>th</sup> August 2020 to 13<sup>th</sup> September 2020

Officer in charge: Debbie Houghton

Please be advised that the Licensing Unit has received the following application for a Premises Licence made under the Licensing Act 2003:

**Applicant name:** Sarwar Trading Ltd

**Address of Premises:** Post Office, 7 Queens Road, Buckhurst Hill, Essex, IG9 5BZ

**Brief details of the natures of the application:**

Currently the premises host a Post Office, as well as a convenience store offering Greeting Cards, Stationary, Confectionary, Crisps, and Soft drinks.

With the new premises licence, the shop will offer alcoholic drinks and beverages to customer only to buy but not to consume inside the premises.

Sale of Alcohol is the only licensable activity being applied for.

Monday – Saturday between 09:00 hrs and 19:00 hrs.

**Consultation Period:**  
From: 19<sup>th</sup> August 2020                      To: 15<sup>th</sup> September 2020

**Officer in charge:** Hannah Gould

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Officer

Kim Tuckey 01992 564034  
Debbie Houghton 01992 564336



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## PLANNING

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**1. Appeals Lodged**

None this week

**2. Forthcoming Planning Inquiries/Hearings -**

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

**3. Enforcement Appeals**

None this week

**4. Appeal Decisions**

None this week

**5. Tree Preservation Orders**

TPO/EPF/03/20 – Drummers Maid, 27 Woodbury Hill, Loughton – Confirmed 6<sup>th</sup> August 2020

TPO/EPF/04/20 – 47 & 51 Sheering Lower Road, Sheering – Confirmed 6<sup>th</sup> August 2020

**6. S106 Agreements**

None this week

**7. Changes to Planning Systems**

None this week

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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.